

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Martha Clampitt  
**direct line** 01462 611032  
**date** 20 April 2009

## **NOTICE OF MEETING**

### **STANDARDS COMMITTEE**

Date & Time

**Friday, 1 May 2009 at 9.30 a.m.**

Venue at

**Room 14, Priory House, Monks Walk, Shefford**

Jaki Salisbury  
**Interim Chief Executive**

To: The Chairman and Members of the STANDARDS COMMITTEE :-

Cllrs Mrs R Bird, Mrs J Fairbairn, J H Lewis, P Rawcliffe and A A J Rogers,

Independent Persons: Mr J Dann, Mr K Ford, Mr K Frazer, Mr M Jones and Miss D C Maggs

Town and Parish Representatives: Mr B Collier, Mrs K Curzons, Dr W J Eilbeck, Ms J Hughes and Ms J Rollings

Other Members of the Council – as requested.

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING**

# AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members.

2. **Election of Chairman for the Municipal Year 2009/10**

To elect a Chairman for the Municipal Year 2009/10.

(The Council agreed that one of the independent persons on the Committee should be appointed to the Office of Chairman.)

3. **Appointment of Vice-Chairmen for the Municipal Year 2009/10**

To appoint two Vice-Chairmen for the Municipal Year 2009/10.

(The Council at its meeting on 26 February 2009 agreed that there should be two Vice-Chairmen – one from the Independent Co-optees and one from the Central Bedfordshire Councillors.)

4. **Minutes**

To receive and sign the Minutes of the meetings of the Standards Committee and Ethics and Standards Committee of the predecessor authorities as follows:

- (i) Bedfordshire County Council – 5 December 2008
- (ii) Mid Bedfordshire District Council – 3 December 2008
- (iii) South Bedfordshire District Council – 20 November 2008

(previously circulated)

5. **Members' Interests**

To receive from Members declarations and the **nature** thereof in relation to:-

- (a) Personal Interests in any Agenda item
- (b) Personal and Prejudicial Interests in any Agenda item

## 6. Public Participation

To deal with general questions and statements from members of the public in accordance with the scheme of public participation set out in Annex 1 to Part A4 of the Constitution.

### REPORTS

Item	Subject	Page Nos.
7	<b>Code of Conduct Case Profile from the Standards Board of England</b>  To bring to the attention of Members a letter received from the Standards Board for England dated 30 March 2009 in respect of the Code of Conduct Case Profiles from the former Mid Bedfordshire and South Bedfordshire Districts and Bedfordshire County Councils.	* 7.1 – 7.5
8	<b>Bringing Standards into Focus - Standards Board Conference 12 - 13 October 2009</b>  To bring to the attention of Members the date of the Annual Assembly of the Standards Board for England and to determine those attending the Conference.	* 8.1 – 8.2
9	<b>Standards Board Bulletin No 42</b>  To draw to Members' attention the latest Bulletin issued by the Standards Board for England.	* 9.1 – 9.9
10	<b>Members' Declarations of Interest Form and Guidance Notes</b>  To review Members' Interest Forms and Guidance Notes for use post June 2009.	* 10.1 – 10.15
11	<b>Criteria for Initial Assessments by Standards Sub-Committees</b> A request for Members to adopt criteria in respect of determination of initial assessments of complaints and referrals back to the Standards Board for England.	* 11.1 – 11.7
12	<b>Hearing Procedure</b>  To approve the Standards Committee's Hearing Procedure and decision notice.	* 12.1 – 12.11
13	<b>Workplan for 2009/2010</b>  To seek views and receive comments on a workplan for the Standards Committee for 2009/10.	* 13.1 – 13.9

- 14      **Standards Complaint Form**      \*      14.1 – 14.7  
To review the Complaint Form for submission of standards complaints.
- 15      **Timing of Future Meetings**